**Fscire** Fondazione per le scienze religiose
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**Nino Andreatta College**

fondazione
per le scienze
religiose

# Andreatta College Service Charter

The Andreatta College welcomes scholars for long stays (residents) or short stays (guests). The ground floor entrance opens onto Via San Vitale 116 and has two doorbells, one for each floor.

One the first floor are located rooms A and B, which share a bathroom, and rooms C and D, which also share a bathroom. The same floor also has a shared loung area with a small library and an accessible bathroom.
On the second floor are located rooms E, F and G, with a private bathroom each. The same floor has a shared living area comprising a loung and a kitchen.
The entrance door must be kept locked at all times to prevent unauthorized access.
Guests of Fscire are provided with a room and related facilities, for exclusive use on the first and second floors, and for shared used on the first floor.
Bathrooms and rooms can be tidied at Guests' request, or otherwise after their departure.

Residents are each provided with a space for which they are responsible for cleaning, using the supplies and material found in room "I" on the second floor and in the cupboard in the shared looung on the first floor.

Everyone is asked to sort waste for recycling and to tidy up the kitchen after every use, in keeping with the sense of responsibility that characterized a house of scholars.
Once a week, the institute's cleaning staff will take care of the stairs and common areas.

## Regulations

### Check in

To stay at the College, it is necessary to:
1 – register at the reception office with a valid ID document;
2 – collect the keys and a copy of this service charter, including the rules, the signing of which releases Fscire from any liability for injury or damage related to the use of the College.

### Services

The College is provided with Wi-Fi access.
The kitchen and refrigerator are entrusted to everyone's care and good mannersAt the end of their stay, each guest must ensure no food is left behind.
The hob requires the use of pots and pans suitable for induction cooking.

### Keys

Residents and guests are given a room key and a front-door key (the front door must never be left open). External visitors are not allowed, except during meals and always with the agreement of the other residents.

### Cleaning

Fscire cleaning staff will take care on the common areas; cleaning equipment and products are available in storage room "I" on the second floor.
Residents are responsible for sorting waste for recycling and for disposal, also on behalf of guests.

### Linens

Fscire provides, for guests only, the necessary bed and bath linens in the cupboard of the common room on the first floor.
Residents are responsible for changing and washing their own sheets, towels and linens.

### Air conditioning

Each room is equipped with an air conditioning system that guests and residents can turn on or off independently.

### Library

The library is open from 8:30 a.m. to 6:30 p.m., unless otherwise agreed for guest students.

### Return of the keys

Before leaving the Collegio, keys must be returned to the office at check-out.

### Supporting the College

Guest may make donations toward the upkeep of the college at the administration office as voluntary contributions and will receive a receipt.

Signature